



A STUDY GUIDE FOR THE ABA EXAM OVER THREE MONTHS

This study guide is to aid you in preparing to take the ACAT Accredited in Accountancy Examination. The ABA exam is a two-part exam. Each part has 100 questions and you are given four hours to answer those questions. The questions range over the entire field of accounting and taxation, so preparation is a must.

This study guide breaks the ACAT Prep Book for the ABA Examination into bite-size chunks: One bite for each of thirteen weeks, or three months. Arrange to set aside a specific time to work on your Prep Book studies. You can do it all in one sitting or break it up, perhaps working on it every day at lunch.

For each chapter in the Prep Book, you'll be asked to start with the quiz at the end of the chapter to gauge your current knowledge. If you do well on the quiz, move on to the next section. If you don't do well, read the chapter to refresh your understanding of the topic. You'll be given key concepts for each chapter; make sure you understand them.

On the thirteenth week, you'll be asked to take a sample test. This test is just like the actual ABA exam...only you'll be able to grade it and know if you still have weak areas to work on.

Now you will be ready to pass the ABA exam.

WEEK ONE

Accounting Principles

Take the review quiz at the end of the chapter (page 12). Even if your score is above 20, read the explanation of the answers beginning on the page following page 19 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Eight basic accounting principles
2. Three basic qualitative characteristics of accounting
3. Agencies that regulate the accounting profession
4. Business ownership structures
5. Basic financial statements of a business entity
6. Three objectives of internal control
7. Five major elements of internal control

Record Setup

Take the review quiz at the end of the chapter (page 26). Even if your score is above 20, read the explanation of the answers beginning on the page following page 33 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Characteristics of an account
2. Chart of Accounts
3. Rules of debit and credit
4. General journal
5. General ledger
6. Special journals
7. Subsidiary ledgers
8. Posting transactions and their effect on financial statements

The Accounting Cycle

Take the review quiz at the end of the chapter (page 40). Even if your score is above 20, read the explanation of the answers beginning on the page following page 47 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Purpose and sequence of the procedures of the Accounting Cycle
2. Steps in the Accounting Cycle

Cash versus Accrual Accounting

Take the review quiz at the end of the chapter (page 53). Even if your score is above 20, read the explanation of the answers beginning on the page following page 60 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Accrual-basis accounting
2. Cash-basis accounting
3. Periodicity assumption
4. Revenue recognition principle
5. Matching principle

Revenue Recognition

Take the review quiz at the end of the chapter (page 70). Even if your score is above 78, read the explanation of the answers beginning on the page following page 70 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Revenue recognition principle
2. Revenue recognition methods at the point of sale
3. Revenue recognition methods before delivery
4. Revenue recognition methods after delivery
5. Revenue recognition methods for special sales transactions

WEEK TWO

Adjusting, Closing and Reversing Entries

Take the review quiz at the end of the chapter (page 89). Even if your score is above 20, read the explanation of the answers beginning on the page following page 96 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Adjusting entries characteristics
2. Journalize entries for accounts needing adjustment
3. Closing entries
4. Reversing entries

Worksheet Preparation

Take the review quiz at the end of the chapter (page 101). Even if your score is above 20, read the explanation of the answers beginning on the page following page 109 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Preparing a worksheet
2. Preparing financial statements
3. Preparing adjusting and closing entries

Financial Statement Preparation

Take the review quiz at the end of the chapter (page 130). Even if your score is above 20, read the explanation of the answers beginning on the page following page 138 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Income Statement
2. Statement of Retained Earnings
3. Balance Sheet
4. Statement of Cash Flows
5. Notes to financial statements
6. Supplemental information

Partnerships

Take the review quiz at the end of the chapter (page 130). Even if your score is above 20, read the explanation of the answers beginning on the page following page 138 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Partnership definition
2. Basic types of partnerships
3. Characteristics of a partnership
4. Journalize the initial investments of the partners
5. Journalize partnership profits or losses
6. Journalize partners' withdrawals
7. Journalize the admission of a new partner
8. Journalize the withdrawal of a partner
9. Ramification of a partner's death
10. Liquidation of a partnership

Cash

Take the review quiz at the end of the chapter (page 171). Even if your score is above 20, read the explanation of the answers beginning on the page following page 179 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Liquidity
2. Difference between cash and cash equivalents
3. Internal control
4. Bank statement reconciliation
5. Petty cash fund and its journal entries
6. Electronic funds transfer

WEEK THREE

Accounts and Notes Receivable

Take the review quiz at the end of the chapter (page 193). Even if your score is above 20, read the explanation of the answers beginning on the page following page 201 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Common classifications of receivables
2. Internal control procedures that apply to receivables
3. Accounting for transactions with credit customers
4. Allowance methods for accounting for bad debts
5. Direct write-off method
6. Notes receivable transactions
7. Temporary investments
8. Reporting receivables on the balance sheet

Investments

Take the review quiz at the end of the chapter (page 215). Even if your score is above 20, read the explanation of the answers beginning on the page following page 223 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Valuation of investments
2. Investments in debt and equity trading securities
3. Investments in available-for-sale debt and equity securities
4. Investments in held-to-maturity debt securities
5. Transfers and impairments
6. Disclosures of investments
7. Investments in marketable securities
8. Accounting for investments using the equity method

Inventories

Take the review quiz at the end of the chapter (page 237). Even if your score is above 20, read

the explanation of the answers beginning on the page following page 246 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Internal control procedures that apply to inventory
2. Matching principle
3. Merchandise inventory
4. Cost of inventory
5. Periodic system
6. Perpetual system
7. inventory costing methods: specific identification, weighted-average cost, FIFO and LIFO
8. Income effects of the inventory accounting methods
9. Lower-of-cost-or-market rule
10. Effect of inventory errors on the financial statements
11. Value of ending inventory

Property, Plant and Equipment

Take the review quiz at the end of the chapter (page 258). Even if your score is above 20, read the explanation of the answers beginning on the page following page 266 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Internal controls that apply to fixed assets
2. Fixed assets
3. Elements of a fixed asset's cost
4. Depreciation
5. Straight-line, units of production
6. Sum-of-the-years-digits
7. Declining balance
8. MACRS method
9. Identify the best depreciation method for income tax purposes
10. Classify fixed asset costs as either capital expenditures or revenue expenditures
11. Disposal of fixed assets
12. Natural resources and depletion

WEEK FOUR

Intangible Assets

Take the review quiz at the end of the chapter (page 272). Even if your score is above 20, read the explanation of the answers beginning on the page following page 280 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Characteristics of intangible assets
2. Valuing and amortizing intangible assets
3. Specifically identifiable intangible assets
4. Goodwill

Current and Long-Term Liabilities

Take the review quiz at the end of the chapter (page 293). Even if your score is above 20, read the explanation of the answers beginning on the page following page 301 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Current liabilities
2. Long-term liabilities
3. Short-term notes payable
4. Employee-related expenses and liabilities
5. Contingent liabilities
6. Long-term debt
7. Long-term liabilities
8. Bond issues
9. Valuation of bonds at the date of issuance
10. Amortization of bond discounts and premiums
11. Early retirement of debt
12. Long-term notes payable
13. Disclosure requirements for long-term debt

Stockholders' Equity

Take the review quiz at the end of the chapter (page 319). Even if your score is above 20, read the explanation of the answers beginning on the page following page 327 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Corporate organization
2. Rights of stockholders
3. Stockholders' equity
4. Issuing shares of stock
5. Treasury stock
6. Preferred stock
7. Differences between debt and preferred stock
8. Paid-in capital
9. Dividend distribution
10. Stock dividends
11. Stock splits
12. Types of preferred stock dividends
13. Appropriating retained earnings

WEEK FIVE

Payroll

Take the review quiz at the end of the chapter (page 337). Even if your score is above 20, read the explanation of the answers beginning on the page following page 327 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. How to compute payroll
2. Employer liabilities for payroll
3. Liabilities arising from employee earnings and deductions from earnings
4. Basic payroll entries
5. Fringe benefits, including vacation pay and pensions

Accounting for Leases

Take the review quiz at the end of the chapter (page 361). Even if your score is above 20, read the explanation of the answers beginning on the page following page 370 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Advantages of leasing
2. Classifying leases
3. Operating leases
4. Capital leases
5. Lessee's required disclosures
6. Lessor's operating, direct financing, and sales-type leases
7. Lessor's required disclosures
8. Lease issues related to real estate, sale-leaseback issues, leveraged leases, and changes in lease provisions

Accounting for Pensions

Take the review quiz at the end of the chapter (page 379). Even if your score is above 20, read the explanation of the answers beginning on the page following page 386 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Types of pension plans
2. Valuing the pension obligation
3. Pension expense
4. Recognizing unexpected gains and losses
5. Minimum liability
6. Reporting requirements in financial statements
7. Differences between pensions and postretirement benefits

Financial Statement Analysis

Take the review quiz at the end of the chapter (page 398). Even if your score is above 20, read the explanation of the answers beginning on the page following page 406 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Relationship between financial reporting and general purpose financial statements
2. Comparative financial statements vs. common-size comparative statements
3. Interpretation of the ratios
4. Turnovers
5. Rates of return
6. Short term liquidity
7. Long-term risk and capital structure
8. Operating efficiency and profitability
9. Limitations of financial statement ratios

WEEK SIX

ETHICS

Take the review quiz at the end of the chapter (page 45). Even if your score is above 20, read the explanation of the answers beginning on the page following page 45 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Definition of ethics
2. ACAT Code of Ethics
3. Ten generally accepted ethical principles of analysis
4. Six basic principles of ethical conduct
5. Features, duties, rights, and values of the accounting profession
6. Rules Of Professional Conduct With Official Interpretation

BUSINESS LAW

Property Law

Take the review quiz at the end of the chapter (page 8). Even if your score is above 20, read the explanation of the answers beginning on the page following page 16 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Personal property
2. Real property
3. Ownership rights in property
4. Rights and interests in real property
5. Acquisition and sale of real property
6. Recording requirements for real property deeds
7. Government controls over land use

Contracts

Take the review quiz at the end of the chapter (page 8). Even if your score is above 20, read the explanation of the answers beginning on the page following page 16 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Types of contracts
2. Contract creation
3. Legal requirements of an offer
4. Legal requirements of an acceptance
5. Legal requirements of consideration
6. Legal requirements of capacity
7. Statute of Frauds
8. Assignment or novation
9. Quasi-contracts and equitable remedies

Uniform Commercial Code (UCC)

Take the review quiz at the end of the chapter (page 40). Even if your score is above 20, read the explanation of the answers beginning on the page following page 48 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Contracts governed by Article 2
2. Common law of contracts
3. Entering into sales contracts.
4. UCC Statute of Frauds
5. Transfer of title and risk of loss
6. Bulk sales transfers
7. Negotiable instruments
8. Commercial paper
9. Formal requirements of negotiability
10. Holder in due course

WEEK SEVEN

Agency

Take the review quiz at the end of the chapter (page 62). Even if your score is above 20, read the explanation of the answers beginning on the page following page 70 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Agency relationship
2. Duties of an agent to the principle
3. Duties of the principle to the agent
4. Actual, implied, and apparent authority
5. Liabilities of the parties to each other and to third parties
6. Doctrine of respondeat superior

Partnerships

Take the review quiz at the end of the chapter (page 84). Even if your score is above 20, read the explanation of the answers beginning on the page following page 91 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Partnership formation
2. Nature of a partnership
3. Basis on which partners are compensated
4. Duties of partners to each other and to third parties
5. Partnership liabilities
6. Partner liabilities
7. Partnership termination
8. Limited partnership

Corporations

Take the review quiz at the end of the chapter (page 114). Even if your score is above 20, read the explanation of the answers beginning on the page following page 121 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Corporate entity

2. How corporations are formed
3. How corporations are regulated
4. How corporations terminate
5. Shareholder liability for corporate debt
6. Duties of directors and officers
7. Corporate liability
8. Director and officer indemnity
9. Corporation funding
10. Rights of shareholders

Trusts

Take the review quiz at the end of the chapter (page 126). Even if your score is above 20, read the explanation of the answers beginning on the page following page 134 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Trust terminology
2. Express trusts
3. Implied trusts
4. Beneficiary's interest
5. Trust modification
6. Trust termination
7. Trustee duties

Limited Liability Companies and Partnerships

Take the review quiz at the end of the chapter (page 141). Even if your score is above 20, read the explanation of the answers beginning on the page following page 148 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Attraction of Limited liability companies and partnerships
2. limited liability company operations
3. Tort liability of partners
4. Family limited liability partnership

WEEK EIGHT

BUSINESS CONSULTING

Cost-Volume-Profit Relationships

Take the review quiz at the end of the chapter (page 10). Even if your score is above 20, read the explanation of the answers beginning on the page following page 19 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. How change in activity affect contribution margin and net income
2. Contribution margin ratio
3. Effect of contribution margin of changes in variable costs, fixed costs, selling price, and volume
4. Break-even point
5. Cost-volume-profit formulas
6. Margin of safety
7. Operating leverage
8. Break-even point for a multiple product company
9. Effect of shifts in the sales mix on contribution margin and the break-even point

Department Analysis

Take the review quiz at the end of the chapter (page 40). Even if your score is above 20, read the explanation of the answers beginning on the page following page 49 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Cost centers
2. Profit centers
3. Investment centers
4. Segmented income statement
5. Difference between traceable fixed costs and common fixed costs
6. Three business practices that hinder proper cost assignment
7. Return on investment (ROI)
8. how changes in sales, expenses, and assets affect ROI
9. Residual income

Time Value of Money

Take the review quiz at the end of the chapter (page 64). Even if your score is above 20, read the explanation of the answers beginning on the page following page 73 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. When the time value of money is relevant
2. Simple interest
3. Compound interest
4. Compound interest tables or formulas
5. Variables in solving interest problems
6. Future and present value
7. Present value of annuity problems
8. Future value of annuity problems

Capital Budgeting

Take the review quiz at the end of the chapter (page 87). Even if your score is above 20, read the explanation of the answers beginning on the page following page 96 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Net present value method
2. Internal rate of return method
3. Cost of capital

WEEK NINE

Capital Investment Analysis

Take the review quiz at the end of the chapter (page 105). Even if your score is above 20, read the explanation of the answers beginning on the page following page 114 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. After-tax cost of a tax-deductible cash expense
2. After-tax benefit
3. Modified Accelerated Cost Recovery System (MACRS)
4. Depreciation tax shield
5. After-tax present value of an investment proposal

Budgeting

Take the review quiz at the end of the chapter (page 124). Even if your score is above 20, read the explanation of the answers beginning on the page following page 135 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Why organizations budget
2. Processes they use to create budgets
3. Sales budget
4. Production budget
5. Direct materials budget
6. Direct labor budget
7. Manufacturing budget
8. Ending finished goods inventory budget
9. Selling and administrative expense budget

Managerial Decisions

Take the review quiz at the end of the chapter (page 151). Even if your score is above 20, read the explanation of the answers beginning on the page following page 163 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Relevant costs
2. Irrelevant costs
3. Use of a constrained resource
4. Selling joint products at the split-off point or processed further

The Cash Budget

Take the review quiz at the end of the chapter (page 175). Even if your score is above 20, read the explanation of the answers beginning on the page following page 193 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Preparing a cash budget
2. Budgeted income statement
3. Budgeted balance sheet
4. Economic order quantity (EOQ)
5. Reorder point

Internal Control Systems

Take the review quiz at the end of the chapter (page 213). Even if your score is above 20, read the explanation of the answers beginning on the page following page 220 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Nature of internal control
2. Three key internal control concepts
3. Five components of internal control

WEEK TEN

Evaluating Investment/Business

Take the review quiz at the end of the chapter (page 227). Even if your score is above 20, read the explanation of the answers beginning on the page following page 238 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Internal rate of return method
2. Net present value method with the profitability index
3. Payback period
4. Simple rate of return

Employee Benefits

Take the review quiz at the end of the chapter (page 256). Even if your score is above 20, read the explanation of the answers beginning on the page following page 263 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Characteristics of a sound benefits program
2. Management concerns about employee benefits costs
3. Employee benefits required by law
4. Control cost of health care programs
5. Benefits that involve payment for time not worked
6. Retirement policies and programs
7. Pension plans
8. Service benefits

TAXATION

Filing Considerations and Determination of Tax

Take the review quiz at the end of the chapter (page 13). Even if your score is above 20, read the explanation of the answers beginning on page 21. If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Five basic taxable or reporting entities
2. Filing status of individuals
3. Personal and dependency exemptions
4. Standard deduction
5. Child credit
6. Computing an individual's taxable income

Accounting Methods and Periods

Take the review quiz at the end of the chapter (page 37). Even if your score is above 20, read the explanation of the answers beginning on page 45. If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. The difference between the economic, accounting, and tax concepts of income
2. When a particular item of income is taxable under both the cash and accrual methods of reporting
3. Compare accounting method and accounting period choices among the various entities
4. Changing the tax year
5. Changing the accounting method

WEEK ELEVEN

Gross Income: Inclusions

Take the review quiz at the end of the chapter (page 65). Even if your score is above 20, read the explanation of the answers beginning on page 73. If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Define income
2. Items included in income
3. Determine who is taxed on a particular item of income
4. The rules of Sec. 61(a)

Income Exclusions

Take the review quiz at the end of the chapter (page 87). Even if your score is above 20, read the explanation of the answers beginning on the page following page 95 (page A-1). If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Excluding an item of income
2. Allowable exclusions for donated items of income
3. Employment-related exclusions
4. Nontaxable fringe benefits
5. Capital recoveries
6. Investment-related items

Deductions for Adjusted Gross Income

Take the review quiz at the end of the chapter (page 115). Even if your score is above 20, read the explanation of the answers beginning on page 125. If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Deductions for and from AGI
2. When an item is allowed as a deduction to adjusted gross income

Itemized Deductions

Take the review quiz at the end of the chapter (page 139). Even if your score is above 20, read the explanation of the answers beginning on page 149. If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. When to use the standard deduction
2. When to itemize deductions
3. Deductions from adjusted gross income for specifically allowed personal expenditures

Income Tax Credits

Take the review quiz at the end of the chapter (page 163). Even if your score is above 20, read the explanation of the answers beginning on page 169. If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Use of tax credits
2. Provisions of the individual tax credit
3. Tax credits available to businesses
4. Income tax rules applicable to business tax credits

WEEK TWELVE

Sole Proprietorships and Rental Income

Take the review quiz at the end of the chapter (page 181). Even if your score is above 20, read the explanation of the answers beginning on page 191. If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Taxable income from operations of a proprietorship
2. Effect of operating items on the basis of the owner of a proprietorship
3. Rental activities

Taxation of Partnerships

Take the review quiz at the end of the chapter (page 209). Even if your score is above 20, read the explanation of the answers beginning on page 219. If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Tax implications at partnership formation
2. Operating rules for partnerships
3. Tax implications to the partnership and its partners of distributions to the partners
4. Limited Liability Companies
5. Limited Liability Partnerships

S Corporations

Take the review quiz at the end of the chapter (page 235). Even if your score is above 20, read the explanation of the answers beginning on page 245. If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. S corporation status requirements
2. Operating rules
3. Tax treatment of shareholders

Corporate Taxation

Take the review quiz at the end of the chapter (page 267). Even if your score is above 20, read the explanation of the answers beginning on page 277. If you scored below 20, read the chapter to refresh your understanding of the topic.

The important concepts to remember are:

1. Definition of a corporation
2. Corporate income tax liability
3. Nonrecognition of gain or loss rules for corporate formations
4. Earnings
5. Profits
6. Nonmoney distributions and stock redemptions

WEEK THIRTEEN

Practice Exam

Take the Practice Exam. The 200-question exam that exactly mirrors in format and topics the exam you will take. An answer key is provided so that you can grade it yourself and identify your strengths and weaknesses. For an order form, go to www.acatcredentials.org/aba_study.html

Examine the areas you are weak in and go back and review those chapters.